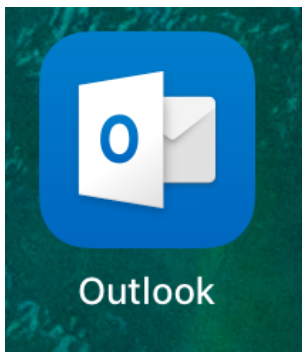


# Outlook App iOS/Android

Search and install the Microsoft Outlook App on the Apple App Store or the Android Play store.



Open the app that was installed on your device.



Enter your ptsem email address and select add account

## Add Account

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Enter your work or personal email.

firstname.lastname@ptsem.edu

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Add Account

Microsoft may email you about Outlook Mobile.

You can unsubscribe at any time.

[Privacy Statement](#)



\*\*\*If prompted for the Microsoft Office 365 information, please click the option of "Not Office 365" and select the change account provider

Select Exchange from the provided list.

## Add Account

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Select your email provider:

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### MICROSOFT



Office 365



Outlook.com



Exchange

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### OTHER



Yahoo! Mail



iCloud



Google

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### ADVANCED



IMAP

Select the Advanced Settings option and enter the following information:

Email address: your full PTS email address (ex. firstname.lastname@ptsem.edu)

Password: your pts password

Description: PTS

Server: mail.ptsem.edu

Domain: pts-eden.org

username: your PTS user account (ex. firstname.lastname)

Click Sign in



Email Address

firstname.lastname@ptsemm.edu

Password

●●●●●●●●

Description

PTS

Server

mail.ptsem.edu

Domain

pts-edem.org

Username

firstname.lastname

Use Advanced Settings



Sign In