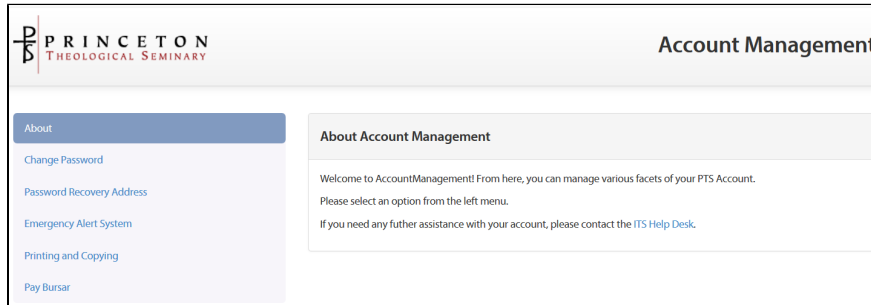


# Manage Your PTS Account

If you know your user name and password, you can log into [AccountManagement](#) and access and update many aspects of your PTS Network Account.

If you do not know or remember your PTS Network Account user name and password, [click here to recover your account](#).



The screenshot shows the 'Account Management' page for Princeton Theological Seminary. The page has a header with the seminary's logo and name on the left and the title 'Account Management' on the right. Below the header is a navigation menu on the left with the following items: 'About' (highlighted), 'Change Password', 'Password Recovery Address', 'Emergency Alert System', 'Printing and Copying', and 'Pay Bursar'. The main content area on the right is titled 'About Account Management' and contains the following text: 'Welcome to AccountManagement! From here, you can manage various facets of your PTS Account. Please select an option from the left menu. If you need any further assistance with your account, please contact the ITS Help Desk.'

Options available through [AccountManagement](#):

1. Change your password
2. Set up a password recovery address
3. Update your PTS Emergency Alert settings (only for those on campus)
4. Check and add money to your printing account balance (only students can add money to their balance over the web)
5. Update your Campus Directory profile (for employees only)
6. Forward your e-mail (for alums only)
7. Pay the Bursar online